



You are hereby summoned to attend a Meeting of Hazelwood Parish Council on Thursday 23rd July 2026 commencing at 6.30 pm at Hazelwood Memorial Hall, Over Lane, Hazelwood, DE56 4AG for the purpose of transacting the following business.

James Stirling

James Stirling
Clerk to Hazelwood Parish Council

AGENDA

12)Apologies

13)Declarations

To receive declarations of interest from councillors on items on the agenda and provide outcome to requests for granting dispensations.

14)Chairman's Announcements

15)Public Session.

Standing Orders will be suspended for a period of up to 10 minutes to allow members of the public to address the Council in relation to the business on the agenda or request matters to be discussed at a subsequent meeting. Please note that this is limited to a maximum of 3 minutes per member.

16)Community Reports

- To receive a report, **for information only**, from the following groups: -

- a) County and Borough Council representatives
- b) Other Village Organisations

Please submit a report for inclusion in the minutes.

Planning Matters - as received from Amber Borough Planning Authority for **comment or information**.

17)Clerk's Report

To consider general matters requiring a decision:

18) To approve the Minutes of the Hazelwood Parish Council Meeting held on May 2026

19)General Matters

- a) Community Asset Review
 - i) Exploration of repainting and minor internal enhancement opportunities for Hall
 - ii) Issue of floor and insects
 - iii) Door repairs – approval of expenditure of £505 for replacement lock
- b) Review and Approval of the following Policies and Procedures
 - i) Members Code of Conduct
 - ii) Hazelwood Guide to Information
 - iii) Hazelwood Parish Council It Email Policy
 - iv) Hazelwood Parish Council Data Policy
 - v) Financial Risk Management

Hazelwood Parish Council Agenda

- c) Memorial Hall Trust – MoU
- d) Approval of Clerks replacement laptop
- e) Approval of item 11c from meeting of 18 May 2026 – re Internal Audit
- f) Update of arrangements with Playing Fields Trust and Parish Council with regard to car park.

20) Finance:

- a) **To review and approve regular payments.**
- b) To approve payments to be made or made between meetings
- c) Income
- d) To receive monthly reconciliation

Proposed date of next meeting 19 November 2026